

BNSSG CCG Governing Body Meeting

Date: Tuesday 1st May 2018

Time: 1.30pm

Location: The Winter Gardens Pavilions, Weston College, 2 Royal Parade, Weston Super Mare BS23 1AJ

Agenda item: 11.3

Report title: Locality and Area Commissioning Groups

Report Author: David Jarrett Area Director - South Gloucestershire, Justine Rawlings Area Director – Bristol, Colin Bradbury Area Director – North Somerset

Report Sponsor: David Jarrett Area Director - South Gloucestershire, Justine Rawlings Area Director – Bristol, Colin Bradbury Area Director – North Somerset

1. Purpose

The purpose of this paper is to set out the proposed Terms of Reference for the commissioning groups in localities.

2. Recommendations

The Governing Body is asked to review and approve the attached documents and ways of working for localities and to recommend their adoption

3. Background

The BNSSG CCG constitution sets out the requirements for the composition and meetings of commissioning locality groups and the requirement for the terms of reference to be agreed at Governing Body.

Area Directors, in discussion with the locality clinical leadership, have drafted a set of Terms of Reference, clinical locality leadership role descriptions and a governance map for locality working. In Bristol, where locality working has been in place for some time, the three Locality Executive Groups (in future Locality Leadership Groups) spent a half day reviewing previous working practices and groups, the lessons learned and made helpful suggestions as to how localities might work in the context of the new BNSSG CCG and the development of locality provider vehicles. These discussions have informed this work.

The terms of reference have been drafted with reference to the requirements set out in the constitution and the clinical leadership roles follow the generic roles set out originally as part of the

clinical leadership model but with additional elements highlighted in yellow.

4. Financial resource implications

The clinical leadership roles will be accounted for as part of the budget for the overall clinical leadership model.

5. Legal implications

Attached Terms of Reference as per BNSSG CCG constitution.

6. Risk implications

A key risk that was identified through engagement on aligned governance arrangements was that the local voice of each CCG areas may be lost. . This risk will be mitigated through the establishment of locality commissioning groups

7. Implications for health inequalities

The contents of this paper do not directly address equalities or health inequalities.

8. Implications for equalities (Black and Other Minority Ethnic/Disability/Age Issues)

There are no specific equality impact requirements.

9. Consultation and Communication including Public Involvement

The development of this governance structure has not involved local people, patients or carers.

10. Appendices

- 11.3.1 Locality Governance and Groups
- 11.3.2 Commissioning Locality Leadership Groups Terms of Reference
- 11.3.3 Commissioning Membership Forum Terms of Reference
- 11.3.4 Commissioning Area Leadership Groups Terms of Reference
- 11.3.5 Clinical Commissioning Lead Job Description Locality Chair
- 11.3.6 Clinical Commissioning Lead Role Outline