

## BNSSG CCG Primary Care Commissioning Committee (open session) - Action Log

Meeting Date & Item No.	Ref.	Action Point	Owner	Timescale	Update/Comments	Status
27-Nov-18 Item 8	41	<u>Quality Report - Measuring Patient Experience</u> It was felt that the CCG haven't really been clear about what good looks like. JR suggested asking the Primary Care Operational Group (PCOG) to do a piece of work on this, working with Alex Ward-Booth (Head of Insights and Engagement).	Bridget James	Mar-19	This issue has been discussed with the Head of Insights and Engagement and is included in the Quality report.	Open
03-Jan-19 Item 07	58	<u>Primary Care Quality Report</u> More detail about the actions the CCG was taking to improve performance in relation to the Cancer Care quality domain indicators was required.	Bridget James	Jan-19	Feb 2019 - BJ confirmed the data had been shared with Peter Brindle, Medical Director and Alison Wint, Clinical Lead for Cancer and that an update would come to the March meeting. March 2019 - updated data which includes the best and worst CCGs and core cities has been shared. An update on actions is pending.	Open
03-Jan-19 Item 07	62	<u>Primary Care Quality Report</u> Information from North Somerset PPGs regarding improving FFT responses to be shared with the quality team.	Georgie Bigg	Feb-19	Feb 2019 - GB confirmed a report would be available in the near future and the intention is to bring this to the March meeting	Open
03-Jan-19 Item 08	63	<u>Contract and Performance Report</u> the outcomes of the Locality workshops relating to referral data to be reported to a future meeting.	David Jarrett	Mar-19	It was agreed at the 29 January PCCC meeting that a presentation and discussion would be held in open session rather than a seminar. Item on the open agenda for March.	Recommend Close
03-Jan-19 Item 08	65	<u>Contract and Performance Report</u> GP referral practice to be a future seminar topic.	David Jarrett	Mar-19	It was agreed at the 29 January PCCC meeting that a presentation and discussion would be held in open session rather than a seminar. Item on the open agenda for March.	Open
03-Jan-19 Item 08	66	<u>Contract and Performance Report</u> update on PMS contracts to be presented to the next meeting.	Lisa Manson	Jan-19		Open
29-Jan-19 Item 03	70	<u>Minutes of last meeting – 3 January 2019</u> Page 9 it was noted the action should be for GB not BJ.	Laura Davey	Feb-19	Minutes updated and saved as final version.	Recommend Close
29-Jan-19 Item 05	71	AM suggested that future agenda items make explicit links between agenda items and the Long Term Plan.	All	ongoing		Open

29-Jan-19 Item 06	72	<u>Primary Care Networks Development Update</u> Risk log showing risks and mitigations to be included in future reports.	David Jarrett	Mar-19		Open
29-Jan-19 Item 07	73	<u>Local Enhanced Services (LES) Review Update</u> use of the word ideally in the specification to be revised.	Jenny Bowker	Feb-19	"wording changed" recommend closed	Recommend Close
29-Jan-19 Item 07	74	<u>Local Enhanced Services (LES) Review Update</u> a budget setting paper would be received at the February meeting.	Jenny Bowker	Feb-19	Linked to action 69 - on February agenda - recommend close	Recommend Close
29-Jan-19 Item 10	75	<u>Primary Care Quality Report</u> BJ confirmed Datix is being used now and some communications will be sent out around this.	Bridget James	Feb-19		Open
26-Feb-19 Item 3	76	<u>Minutes of last meeting</u> It was queried if NH was at the meeting and LD agreed to check this and amend the minutes if necessary.	Laura Davey	Mar-19	It has been confirmed NH was not at the 29 January meeting and the minutes accurately reflect her apologies.	Recommend Close
26-Feb-19 Item 6	77	<u>Ethical Decision Making Framework</u> It was agreed AW would discuss the adaption of meeting templates further with the Corporate Team.	Adwoa Webber	Mar-19		Open
26-Feb-19 Item 7	78	<u>General Practice Resilience and Transformation Programme Presentation</u> AB commented on the reference to standardising mortality ratios noting this would lead to misleading data due to the vast differences in practices. AB agreed to meet with the team involved in this work to discuss this further.	Andrew Burnett	Mar-19		Open
26-Feb-19 Item 12	79	<u>General Practice Resilience and Transformation Programme Presentation</u> it was agreed that a final model would be brought back with an implementation plan to either the March or April meeting.	Martin Jones	Mar/Apr-19	It has been agreed a presentation will come to the meeting in April.	Open
26-Feb-19 Item 12	80	<u>Primary Care Quality Report</u> BJ agreed to confirm if there will be 2 types of flu vaccination in the future.	Bridget James	Mar-19	Confirmed the two different types will be available for the next flu season and information has been sent to practices for ordering. Recommend closure	Closed
26-Feb-19 Item 12	81	<u>Primary Care Quality Report</u> FF asked if there was any information available on the structured education courses for patients in respect of diabetes and BJ confirmed she would look into this.	Bridget James	Mar-19	There is information available for the three areas, but in order to have a consistent structured education service across BNSSG a new service specification has been written and was approved by Commissioning Executive in January 2019. The CCG's contracting team are working with the providers to make the necessary adjustments to contracts to support implementation. Recommend closure	Closed

26-Feb-19 Item 12	82	<u>Primary Care Quality Report</u> AB noted the achievement in flu uptake figures and asked that thanks be shared with practices. It was agreed LM would do this through the GP bulletin and RK suggested through the GP Forums as well.	Lisa Manson	Mar-19	Letter to GP Practice Senior Partners via GP bulletin completed. Recommend action closed	Recommend Close
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