

BNSSG CCG Primary Care Commissioning Committee (open session) - Action Log Oct 2019

Meeting Date & Item No.	Ref.	Action Point	Owner	Timescale	Update/Comments	Status
26-Mar-19 Item 9	85	<p><u>Primary Care Finance Report</u></p> <p>In respect of locum expenditure NHSE have advised that current expenditure levels reflect the underlying demand and should be considered recurrent. RK asked JC if she would take this forward for a further NHSE response and JC agreed.</p>	Jon Lund/Rob Ayerst	Nov-19	<p>September 2019 update: It was agreed to keep this action open. JL to take this forward with NHS England.</p> <p>October 2019 update: work is ongoing to analyse locum costs and associated recurrent budget increase which will be discussed and approved at PCOG. Following this, Sarah T will discuss this issue with NHS England.</p> <p>Futher update to be provided at the November meeting.</p>	Open

25-Jun-19 Item 9	105	<u>Primary Care Quality Report</u> It was agreed BJ would engage with practices further around incident reporting	Bridget James	Oct-19	<p>July update - AM noted the guidelines around incident reporting had now been drafted and would be shared with Area Leadership Groups. AM queried if a further timeline was known. BJ confirmed some initial feedback had been received with more due in August and that the guidelines would then be shared with practices in September. A further update would come to the committee in the September report.</p> <p>Incident reporting guidelines have been drafted and will be shared with Area Lead Directors for comment, prior to wider distribution with all practices. A further update would be provided in October.</p> <p>October 2019 update: Draft Policy and guidance document shared with Area Directors and LLGs for comment.</p> <p>Action agreed closed. Incident Reporting added to the forward planner.</p>	Closed
24-Sep-19 Item 6	122	<u>Weston and Worle ISS Local Evaluation</u> Future seminar to be arranged to discuss the future development of Pier Health. Locality provider leads to be invited to attend.	Martin Jones	Oct-19	<p>Board to Board meeting with Pier Health has taken place. Dr John Heather to present future of Pier Health development at a Locality Leads meeting. The action was agreed closed.</p>	Closed
24-Sep-19 Item 8	124	<u>Central Weston Estates Update</u> Evaluation criteria to be approved by the Committee. CB to review the timelines and ensure the criteria are presented to the Committee for approval.	Colin Bradbury	Oct-19	<p>Financial and qualitative evaluation criteria have been sent to Sarah Truelove for a SFC Chair's action to be approved prior to SFC on 01/11 due to timing issues – evaluation of short listed sites to take place in October to permit OBC to be drafted in November 2019. A copy of the Chair's action to be sent to Alison Moon.</p> <p>Evaluation criteria to be presented to the Strategic Finance Committee on the 1st November 2019. Action agreed closed.</p>	Closed



24-Sep-19 Item 10	125	<u>Primary Care Finance Report</u> JL to take forward discussions with NHS England regarding non recurrent funding and whether the baseline allocations are correct	Jon Lund	Oct-19	Work is ongoing to analyse locum costs and associated recurrent budget increase which will be discussed and approved at PCOG. Following this, Sarah T will discuss this issue with NHS England. Action covered within action 85. It was agreed to close the action.	Closed
24-Sep-19 Item 10	126	<u>Primary Care Finance Report</u> PCOG to review the use of locums in practice and develop ideas on how to support practices to reduce locum use	Martin Jones	Oct-19	Paper would be presented to the November PCOG meeting. Action agreed closed.	Closed
24-Sep-19 Item 11	127	<u>Primary Care Finance Report</u> Confidence levels on the mitigations relating to NHS England additional funding to be reviewed	Jon Lund	Oct-19	Additional funding from NHS England continued to be assumed within the financial balance therefore it was agreed to keep the action open.	Open
24-Sep-19 Item 11	129	<u>Primary Care Quality Report</u> Discussion with NHS England to take place on the number of complainants not providing consent and the subsequent complaints not investigated. Quarter 1 data to be requested.	Bridget James	Oct-19	Quarter 1 and 2 complaints data has been requested from NHS England. The investigation and consent process was explained and it was agreed to close the action.	Closed
24-Sep-19 Item 12	132	<u>Contract and Performance Report</u> Paper regarding the Charlotte Keel Procurement to be presented to the Committee in November	David Moss	Oct-19	Paper to be presented to the October closed session with a paper to be presented in open session in November. Action agreed closed.	Closed
24-Sep-19 Item 12	133	<u>Contract and Performance Report</u> Paper regarding the Care Home LES to be presented to the Commissioning Executive Committee	Lisa Manson	Nov-19	Related to action 137 Paper to be presented to PCOG and Commissioning Executive prior to being presented to PCCC in November. Paper on the agenda for PCCC in November. Action recommend closed	Closed
29-Oct-19 Item 5	134	<u>Primary Care Network Update</u> Seminar session on PCN workforce to be arranged. PCN Clinical Directors to be invited.	Martin Jones	Nov-19	Date is being scoped	Open
29-Oct-19 Item 5	135	<u>Primary Care Network Update</u> National team to be contacted to ensure national specifications were not cutting across local initiatives.	Justine Rawlings	Nov-19	Contact made with national and regional teams.	Open
29-Oct-19 Item 6	136	<u>Finance report</u> Underutilisation of the anti-coagulation LES to be considered in terms of implications to patients and potential other options as part of the LES paper to be presented in November	David Moss	Nov-19	Related to action 133 Paper to be presented to PCOG and Commissioning Executive prior to being presented to PCCC in November. Paper on the agenda for PCCC in November. Action recommend closed	Closed

29-Oct-19 Item 7	137	<u>Primary Care Quality Report</u> PHM, Localities and Quality to review whether population metrics affect on CQC ratings	Bridget James	Nov-19	Open
29-Oct-19 Item 7	138	<u>Primary Care Quality Report</u> Summary of best practice from Cadbury Heath to be collated and distributed to practices through PCNs or localities.	Bridget James	Nov-19	Open
29-Oct-19 Item 7	139	<u>Primary Care Quality Report</u> PCOG to discuss and formalise arrangements for supporting practices for CQC inspections.	Bridget James	Nov-19	Open
29-Oct-19 Item 7	140	<u>Primary Care Quality Report</u> Take up rate of the respiratory scheme to be reviewed and the implications of the lack of take up to be considered through integrated care	Justine Rawlings	Nov-19	Open
29-Oct-19 Item 8	141	<u>Contracts and Performance Report October 2019</u> Practice visit to take place at Broadmead Medical Centre and Emersons Green Medical Centre and an update on these to be provided to the PCCC due their long contract lengths.	David Moss	Nov-19	Open

