

BNSSG Primary Care Commissioning Committee (PCCC)

Date: 27th April 2021

Time: 9.30am – 11.35am

Location: Meeting to be held virtually, please email bnssg.corporate@nhs.net if you would like to attend.

Agenda

			Exec Lead / Presenter	Papers
1	9:30	Apologies for Absence	Chair	Verbal
2		Declarations of Interest <i>To consider declarations of interests and any conflicts of interest arising from this agenda</i>	Chair	Attached
3	9:40	Minutes of the Previous Meeting	Chair	Attached
4		Actions Arising from Previous Meetings	Chair	Attached
5	9:45	Annual Review of the Committee Terms of Reference <i>To approve the Terms of Reference</i>	Sarah Talbot-Williams/ Sarah Carr	Attached
6	9:55	Committee Effectiveness Review <i>To discuss and agree next steps</i>	Sarah Talbot-Williams/ Sarah Carr	Attached
		Strategy		
7	10:05	Covid-19 and Recovery Update - Recovery and Operational planning 2021/22 <i>To receive the update and agree next steps</i>	David Jarrett/ Lisa Manson	Attached
8	10:25	Budget Setting 2021/22 <i>To discuss and agree next steps</i>	Jon Lund	Attached
		Finance		
9	10:35	Primary Care Finance Report <i>To update on the latest reported financial position</i>	Jon Lund	Attached
		Quality and Performance		



			Exec Lead / Presenter	Papers
10	10:45	Primary Care Quality Assurance Process and Quality Escalation Plan <i>Provide an update on specific quality measures for primary care</i>	Rosi Shepherd	Attached
11	10:55	Medicines Optimisation Report <i>Provides an update on the work undertaken with a quality and safety focus</i>	Debbie Campbell	Attached
12	11:05	End of Year Flu Reporting <i>To discuss and agree next steps</i>	Debbie Campbell	Attached
13	11:10	Contracts and Performance Report <i>Provides an overview of BNSSG CCG contracts and performance</i>	Lisa Manson/ Sukeina Kassam	Attached
14	11:15	6 Monthly Report for Governing Body <i>To discuss and agree presentation to Governing Body</i>	Jenny Bowker/ Sukeina Kassam	Attached
15	11:20	Questions from the Public – previously notified to the Chair	Chair	Verbal
16	11:30	Committee Effectiveness Review Did the meeting run to time? Did the right people attend? Were action items assigned where appropriate to the right people Were all items given sufficient time to discuss Were all members able to contribute Has the meetings business contributed to the organisation's aims and objectives in terms of: <ul style="list-style-type: none"> • Strategy • Planning • Governance Were any of the items inappropriate for this committee Did the meeting receive the administrative support that it needed?	Chair	Verbal
17	11:35	Any Other Business	Chair	
		Date of Next Meeting: Tuesday 25 th May 2021		
Motion to Exclude Public and Press				



Exec Lead / Presenter	Papers
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<p>That representatives of the press, and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest, Section 1 (2), Public Bodies (Admission to Meetings) Act 1960.</p>

