

## BNSSG CCG Governing Body: Action Log (Open Session)

Jul-18

Meeting Date & Item No.	Ref.	Action Point	Owner	Timescale	Action Comments	Status
1-May-18 item 04	01	<u>Actions from previous meetings</u> CCG Mental Health Strategy to be presented to the Governing Body	Deborah El-Sayed	Jul-18	An update on the development of the strategy will be presented to the July Governing Body meeting. Recommended action closed	Closed
1-May-18 item 04	02	<u>Actions from previous meetings</u> Perinatal Mental Health Review to be presented to the Governing Body	Deborah El-Sayed	Sep-18	action not due	open
1-May-18 item 04	03	<u>Actions from previous meetings</u> SCR Action Plan updates to be presented to the Governing Body	Anne Morris	Jul-18	Health Actions complete, update on BSCB action plan due at SCR Sub Group meeting 20th June	open
1-May-18 item 7.3	01	<u>NHSE Operational Planning Guidance 2018/19</u> Influenza Immunisations to be added to targets to be monitored by the PCCC	Lisa Manson	Aug-18	action not due	open
1-May-18 item 11.4	01	<u>GDPR Preparedness</u> IG Toolkit action plan to be presented to the Governing Body	Sarah Truelove	Jul-18	The revised IG toolkit just been released and the action plan will now be worked up and brought to GB in August.	open
5-June-18 item 02	01	<u>Declarations of interest</u> Felicity Fay to be added to the register and Jonathan Evans 'name to be corrected	Sarah Carr	Jul-18	Register is amended. Recommend action closed	closed
5-June-18 item 03	01	<u>Minutes of the previous meeting and matters arising</u> Minutes to be amended and action added	Sarah Carr	Jul-18	Minutes updated and action re influenza immunisations added to action log. Recommend action closed	closed
5-June-18 item 06	01	<u>Chief Executive Report</u> NHSE letter re CCG I&A Framework to be shared with Governing Body members	Sarah Carr	Jul-18	Letter circulated to members. Recommend action closed	closed
5-June-18 item 06	02	<u>Chief Executive Report</u> Sarah Truelove to thank the finance team on behalf of Julia Ross and the Governing Body for their work preparing the final accounts	Sarah Truelove	Jul-18	The Finance Team has been thanked. Recommend action closed	closed
5-June-18 item 07.1	01	<u>Proposals for Breast Reconstruction following Cancer Surgery and Gluten Free Prescribing</u> Information about the IFR process to follow for requests for reconstructive surgery to contralateral breast outside of the policy time limits to be shared with GP colleagues	Peter Brindle	Jul-18	the policy has been updated to include instructions to contact "Commissioners" regarding this which is in line with all of our other policies. Recommend Action Closed	closed

5-June-18 item 07.1	02	<u>Proposals for Breast Reconstruction following Cancer Surgery and Gluten Free Prescribing</u> Information about gluten free items prescribing criteria to be developed for GPs and members of the public	Peter Brindle	Jul-18	Letter been sent to relevant Stakeholders re decision. Letters being prepared for patients along with a FAQ document/ information leaflet to support pts with the change. Recommend action closed	Closed
5-June-18 item 07.2	01	<u>Any Qualified Provider (AQP) Audiology Re-Procurement</u> Information about patient self care to be developed	Lisa Manson	Jul-18	Providers have issued patient leaflets. Recommend closed	closed
5-June-18 item 07.4	01	<u>Healthier Together – Report to Partner Boards</u> Existing communications with GPs to provide more information on the STP	Deborah El-Sayed	Jul-18	Comms team will provide feedback on key aspects of the STP in GP news bulletins. Recommend action closed	closed
5-June-18 item 08.1	01	<u>Summary Overview of Proposed New Safeguarding Arrangements for Children</u> Outcomes of options review to be presented to the Governing Body	Anne Morris	Jul-18	Paper to be presented to the July Governing Body meeting. Recommend action closed	closed
5-June-18 item 11.3	01	<u>Corporate Quality Policies</u> Serious Incident (SI) Policy and the Policy on the Management of Compliments, PALs enquiries and Complaints to be revised and returned to the Governing Body in six months	Anne Morris	Jul-18	Policies added to the Governing Body forward planner. Recommend action closed	closed