



Healthier Together – Sponsoring Board

Date: Thursday 31 May 2018, 08:30 – 11:30

Venue: Board Room, Trust HQ, UHB, Bristol

Minutes

Present:	Name	Initials	Job title
	Ron Kerr	RK	Independent Chair
	Judith Brown	JB	Chief Executive, North Somerset Community Partnership
	Terry Dafter	TD	Interim Director of Adult Social Care, Bristol City Council
	Morgan Daley	MD	Health Watch
	Mike Jackson	MJa	Chief Executive, North Somerset Council
	Nicky Mowatt	NM	Director of Operational Finance, North Bristol Trust
	Michelle Narey	MN	Bristol Community Health
	Rachel Pearce	RP	Director of Commissioning Operations, NHSE South West
	Mark Pietroni	MP	Director of Public Health, South Gloucestershire Council
	Carolyn Plows	CP	One Care (BNSSG) Ltd
	Hayley Richards	HR	Chief Executive AWP
	James Rimmer	JRi	Chief Executive, Weston Area Health NHS Trust
	Julia Ross	JRos	Chief Executive, BNSSG CCG
	Janet Rowse	JRow	Chief Executive, Sirona
	Jenny Winslade	JW	Executive Director of Nursing and Governance, SWAST
	Robert Woolley	RW	Chief Executive, University Hospitals Bristol NHS Foundation Trust
In attendance:			
	Linda Gorton	LG	Healthier Together Portfolio Administrator (minutes)
	Jon Lund	JL	Healthier Together Finance Lead
Apologies:			
	Julia Clarke	JC	Chief Executive, Bristol Community Health (BCH)
	Amanda Deeks	AD	Chief Executive, South Gloucestershire Council
	Martin Jones	MJo	Chair, Bristol CCG
	Laura Nicholas	LN	Healthier Together Programme Director
	Peter Murphy	PM	Director of Children, Adults & Health, South Gloucestershire Council
	Ruth Taylor	RT	Chief Executive, One Care BNSSG Ltd
	Sarah Truelove	ST	Deputy Chief Executive and Chief Finance Officer, BNSSG CCG
	Andrea Young	AY	Chief Executive, North Bristol Trust

Item	Topic	Action
	<p>Minutes and Actions from the previous meeting</p> <p>1.1 Apologies for Absence</p> <p>Apologies for absence were recorded through the chair</p> <p>1.2 Approval of minutes from the meeting held on 25 January 2018</p> <p>The minutes of the meeting held on 25 January 2017 were approved and agreed as an accurate record, with the following amendment:</p> <p>In respect of item 4.1 JB noted that North Somerset do have electronic records for North Somerset children’s services. The final meeting minutes will be duly noted and updated.</p> <p>1.3 Review of Action Log</p> <p>Action log to be updated, specific items updated on were:</p> <ul style="list-style-type: none"> ○ Item 4 – this item is in progress; JRos updated on activities around the development of shared Specialised Commissioning for BNSSG and how it links in with the wider vision for the STP. ○ Items 8, 19 and 20 (to be consolidated) – regarding the risk sharing agreement and employment liabilities for the STPPMO. Agreement to be updated and circulated to Chief Executives. There is also an ongoing conversation to be had around the number of roles and permanent contracts in position within the team. ○ The items on governance (14, 17 and 22) can now be consolidated into one action. 	<p>RK</p>
<p>2.</p>	<p>Healthier Together – review of progress since 2016</p> <p>2.1 Key achievements since 2016 towards our plan on a page</p> <p>It was agreed that this is a really encouraging document which demonstrates the progress that has been made to date. Partners need to ensure that we follow through with the work that has started; there are also still questions around how we best utilise our STP programme team and wider resources.</p> <p>The positive content around our key achievements should be shared with our wider stakeholders including the public, such as via our newsletters and Healthier Together communications.</p> <p>ACTION: JL to feed this back to Rebecca Balloch for Healthier Together comms follow up.</p> <p>A separate progress and achievements paper has been produced for</p>	

Sponsoring Board members to share with their own Boards, as covered in item 2.3

JROs advised that following the June conference There will be greater clarity around the Healthier Together vision, goals and priorities. This will enable the programme to have a clear set of reporting mechanisms to support the governance and structure of delivery.

It was emphasised and noted that the entire Sponsoring Board share ownership as Sponsors for these priority areas and all must be prepared to support (with their organisations) the additional responsibilities for making the programme a success.

2.2 Verbal reports from Steering Groups

In addition to the summary presented in the paper, the following updates were also presented at the meeting:

Integrated Care (JROs) – There had been a positive meeting with Bristol City Council (BCC) with significant agreement around the concept of integrated localities, with locality meetings now starting to take place.

A second workshop has been organised with Newton Europe involving senior colleagues, focussing on how to take forward the integrated care frailty model.

All 6 localities (which are GP practice led), are now established and working towards 7-day access as their first priority. They are identifying which high priority groups to target, with the focus being on integrated health and social care.

It was noted that there is a real difference in the level of engagement in localities within local authorities that reflect different levels of maturity of the model. This will continue to evolve and progress. Overall the focus is on initiatives that are GP-led. There are large variations in GP capacity to engage and this CCG is working with other partners to support GPs to progress.

Regular progress reporting will be via the Integrated Care Steering Group, with periodic updates to the Sponsoring Board. It was also noted that a future Sponsoring Board meeting could be held in one of these localities so that the Board could see 'first hand' the initiative in practice.

ACTION: JROs/LN to consider a future option for holding a Sponsoring Board in an integrated care locality setting.

Weston Sustainability - it was noted by MJ that there are local elections in May 2019 which could impact on the political settlement around Weston. The need for further dialogue with MPs on Weston proposals was noted.

	<p>JRos confirmed awareness of this and outlined action being taken to ensure local politicians are up to speed.</p> <p>Digital Transformation – RW advised that some good progress including the creation of a Digital Transformation Steering Group. RW had been advised that the STP is in the ‘second tier’ for consideration for Local Health and Care Records (LHCRE) bids.</p> <p>2.3 Proposed STP regular report to partner Boards</p> <p>The Sponsoring Board were asked to approve the content and format of this report, which is intended as a regular STP update for partners Boards.</p> <p>All agreed that the information shared in the report was useful and informative and were happy for it to be shared with partner Boards / committees.</p> <p>ACTION: Sponsoring Board members to circulate the STP report to their own organisations’ Board and feedback on how it is received.</p>	
3.	<p>Healthier Together Workforce vision and strategic goals</p> <p>3.1 To discuss and approve the workforce vision and goals for Healthier Together</p> <p>HR summarised the key issues as presented in the paper. The goal of the workforce strategy is to ensure the system addresses the immediate and longer term workforce issues, while embracing the STP priorities.</p> <p>MJ pointed to the joint response from LA Directors of Social Care which raised concerns around the social care workforce. Until these had been addressed he was not in a position to approve the strategy as it is currently set out.</p> <p>HR advised that the Human Resource leaders within the LA’s had been repeatedly invited to engage with the development of this strategy via the LWAB and SPF; also that many of the points raised are interpretation issues which can be readily addressed through the proposals made in the document.</p> <p>HR had discussed the plan with BCC (Terry Dafter) and noted their agreement to the proposed priorities.</p> <p>It was noted that the LA’s are supportive of engagement, however the board was reminded that members must take ownership for driving the work of the programme forward, ensuring the relevant people from their organisations are involved in core meetings such as LWAB and SPF, and taking responsibility for reading and inputting to communications from these groups.</p> <p>JRow stated that this strategy will be a real test for organisations who</p>	HR

	<p>may have to 'give up' on their already existing successful processes.</p> <p>HR acknowledged that there is the need for some adjustments, but that partners should be sharing best practice so that all organisations can replicate what already works well.</p> <p>JW noted that SWAST had much to offer from a paramedic/Urgent Care/Primary Care perspective.</p> <p>JRos and HR proposed incorporating the CEPN group into the Primary Care Workforce group to create a 'Community and Primary Care workforce group'</p> <p>JB confirmed her support for the strategy and wanted to highlight the issue around 'agenda for change' pay award and how this might be funded for Community Interest Companies going forward.</p> <p>HR advised that she was seeking Board approval for the vision and goals on the basis that the STP needs a clear and guiding set of principles. RK suggested that the Board could agree 'in principle' while the LA issues are being resolved. MJ and MP confirmed that they were unable to support the strategy as presented at the meeting.</p> <p>It was agreed that HR would bring the strategy back to the Sponsoring Board with amendments, following further discussion with the LA's. HR also wanted to note her disappointment at the lack of engagement from the LA's and some other partner HR Directors throughout this process.</p> <p>ACTION: HR to develop the Workforce vision and goals for presentation at the next Sponsoring Board meeting.</p>	
<p>4.</p>	<p>Healthier Together Digital Transformation</p> <p>4.1 To approve changes to the Healthier Together digital programme arrangements.</p> <p>RW confirmed that membership of the Digital Delivery Board was currently in draft. There was also a question about whether t a separate working group to address the issues around analytics and business intelligence should be established.</p> <p>RK affirmed that we need to ensure the governance structure fully supports activity and doesn't hinder effective delivery.</p> <p>The Sponsoring Board noted their approval to the arrangements as presented in the paper.</p>	<p>RW</p>
<p>5.</p>	<p>STP Capital Proposals</p> <p>5.1 to approve the proposed shortlist of bids to be fully worked up for submission to NHSE/I</p> <p>JRim outlined the process and progress to date, as detailed in the</p>	<p>JRi/JL</p>

	<p>Board paper. The prioritised bids were supported and agreed to be worked up for full submission.</p> <p>There is still considerable work to be done to convert the Expressions of Interest into full proposals for submission. It was agreed that the Prioritisation Panel will need to meet again before the STP Executive Group to make final recommendations for submission.</p> <p>RP advised that successful bids need to be packaged to 'sell' a story and are able to demonstrate clear benefits around how they will be transformational for local people and their communities.</p> <p>NM will refer back to AY the issue of the Lorenzo contract and how to scope the option of integrated PAS systems between UH Bristol and NBT building on the Expression of Interest to integrate Weston and UH Bristol PAS (Bid 5).</p> <p>The panel need to consider whether some of the local bids should be worked up to cover the whole BNSSG footprint. For example on the mobile working bid (Bid 25), the Board may not be keen to support an application that only benefits part of the STP geography.</p> <p>JL noted that the panel need to ensure that the community providers are fully involved in the prioritisation process going forward.</p> <p>JL assured the board that the bids will be ready in time for the submission deadline, and the Panel will meet again towards the end of June.</p> <p>RP advised that she can offer the assistance of Richard Chapman with this process.</p> <p>ACTION: JL to convene a further Prioritisation Panel meeting and present the final shortlist of bids to the Executive Group.</p>	
6.	<p>Healthier Together 21 June Event</p> <p>6.1 brief overview of content development, agenda and key event arrangements</p> <p>JRos advised that to date over 200 people have registered, but that it was important for the Sponsoring Board to know who was coming from their organisations to ensure we have the right level of representation on the day.</p> <p>ACTION: Healthier Together PMO to send details of registered attendees to Board members (Complete)</p> <p>All to note that the deadlines are very tight and need to be adhered to. A designer will be working on the posters to ensure a consistent and professional final look.</p> <p>Members were asked to review the delegate list for their organisation to ensure the right people are registered.</p> <p>ACTION: Members to review the delegate list for their organisation for the Healthier Together Conference to ensure the right people are registered.</p>	JRos

7.	<p>Chairs Reference Group</p> <p>7.1 to approve the ToR and membership of the forum as recommended by the members</p> <p>7.2 to receive feedback from the meeting held on 14 May</p> <p>Sponsoring Board approved the terms of reference and membership of the Chairs Reference Group.</p> <p>The next meeting is scheduled for Thursday 04 October 2018 and invitations have been sent out.</p>	RK
8.	<p>AOB</p> <p>RP updated the Board on the latest developments in relation to the integration of NHSE/NHSI. All relevant information is in the public domain, and RP reaffirmed that the focus will be on driving forward the STP agenda and supporting delivery and transformation across the NHS.</p> <p><i>The main business of the Sponsoring Board was brought to a close at this point and the Chair, Ron Kerr, left the meeting.</i></p>	RK
9.	<p>Healthier Together Independent Chair Reappointment</p> <p>9.1 to approve the recommendations from the Executive Group and the Chairs Reference Group</p> <p>The Sponsoring Board agreed to the recommendation to extend the existing appointment of Ron Kerr in the role of BNSSG STP Chair for a further 12 months.</p>	RW/J Ros
<p>Date of next meeting:</p> <p>Thursday 02 August – 08.30 - 11.30</p> <p>South Gloucestershire Council offices, room 0012, Badminton Road, Yate, BS37 5AF</p>		