

## BNSSG CCG Governing Body: Action Log (Open Session)

Aug-18

Meeting Date & Item No.	Ref.	Action Point	Owner	Timescale	Action Comments	Status
1-May-18 item 04	02	Actions from previous meetings Perinatal Mental Health Review to be presented to the Governing Body	Deborah El-Sayed	Sep-18	Action on track	open
1-May-18 item 7.3	01	<u>NHSE Operational Planning Guidance 2018/19</u> Influenza Immunisations to be added to targets to be monitored by the PCCC	Lisa Manson	Aug-18	Action transferred to PCCC and to be monitored through primary care performance report	closed
1-May-18 item 11.4	01	<u>GDPR Preparedness</u> IG Toolkit action plan to be presented to the Governing Body	Sarah Truelove	Jul-18	The revised IG toolkit just been released and the action plan will now be worked up and brought to GB in August. Recommend closed	closed
3-July-18 item 7.1	01	<u>Mental Health Strategy development Process</u> Carole Slater to discuss further with Nick Kennedy Obesity and Mental Health	Deborah El-Sayed	Aug-18	action completed recommend closed	closed
3-July-18 item 7.1	02	<u>Mental Health Strategy development Process</u> Governing Body comments to be incorporate into strategy	Deborah El-Sayed	Aug-18	comments taken forward in strategy recommend action closed	closed
3-July-18 item 7.2	01	<u>Development of locality commissioning groups and locality provider groups</u> further information on appropriate and proportionate engagement and involvement of patients and public in the development of the locality model to be provided in future reports	All Area Directors	Oct-18	Action on track	open
3-July-18 item 7.3	01	<u>STP Urgent Care Strategy</u> Quality metrics for urgent care relating to primary care to be discussed and reviewed at the Primary Care Commissioning Committee	Martin Jones	Oct-18	Action on track	open
3-July-18 item 7.3	02	<u>STP Urgent Care Strategy</u> Governing Body comments to be taken forward	Deborah El-Sayed	Aug-18	comments taken forward in strategy recommend action closed	closed
3-July-18 item 8.1	01	<u>Development plan for the Quality Strategy</u> Governing Body comments to be taken forward in the development of the strategy	Anne Morris	Aug-18	comments taken forward in strategy recommend action closed	closed
3-July-18 item 8.2	01	<u>Briefing on SCR and implications for the CCG</u> clarification of outstanding actions and revised target dates to be reported to the Governing Body	Anne Morris	Sep-18	Action on track	open

3-July-18 item 9.1	01	<u>Finance Report</u> detail of historic sexual health testing payment issue to be shared with David Soodeen	Sarah Truelove	Aug-18	Information shared and action completed	closed
3-July-18 item 10.1	01	<u>Performance and Quality Report</u> detailed mental health monitoring reports to be shared with David Soodeen	Lisa Manson	Aug-18	Completed. Detailed reports monitored through ICQPMs	Closed
3-July-18 item 10.1	02	<u>Performance and Quality Report</u> Early referral of young adults from CAMHS to Adult Mental Health services to be addressed and recovery plan to be implemented	Lisa Manson	Sep-18	Action on track	open
3-July-18 item 10.1	03	<u>Performance and Quality Report</u> Impact of ICE on Patient Choice to be explored	Lisa Manson	Sep-18	Action on track	open
3-July-18 item 10.1	04	<u>Performance and Quality Report</u> Update on SI reporting compliance for AWP to be presented to the Governing Body	Anne Morris	Aug-18	completed for future reports recommend action closed	closed
3-July-18 item 10.1	05	<u>Performance and Quality Report</u> Type of never events to be included in future reports	Anne Morris	Aug-18	In performance, quality and active report as a regular item from August recommend action closed	closed
3-July-18 item 10.1	06	<u>Performance and Quality Report</u> timescale for completion of on hold patients to be reported to Governing Body	Lisa Manson	Aug-18	Information awaited from UH	open
3-July-18 item 10.1	07	<u>Performance and Quality Report</u> further information on investigation into the Fire at the Haematology and Oncology Centre to be reported to Governing Body	Lisa Manson	Sep-18	Governing Body will be informed when information from Fire investigation is available. Recommend closed	Closed
3-July-18 item 10.1	08	<u>Performance and Quality Report</u> information regarding Never Events to include date of incident	Anne Morris	Aug-18	In performance, quality and active report as a regular item from August recommend action closed	closed
3-July-18 item 10.1	09	<u>Performance and Quality Report</u> Quality Committee to explore assurances regarding organisation culture and Never Events	Anne Morris	Aug-18	reference made to learning involving organisational culture	Closed
3-July-18 item 11.1	01	<u>Risk Management Framework</u> review of the corporate risk register to be made explicit in framework	Sarah Truelove	Aug-18	Section 14 of Risk Management Framework includes monthly monitoring of Corporate Risk Register by Committees. CRR template has been amended to include reviewing committee	closed

3-July-18 item 11.3	01	<u>Records Management Policy and Freedom of Information Policy</u> Requirement to publish detailed information on contracts to be clarified	Sarah Truelove	Aug-18	The CCG is required to publish information about procurements, a register of procurement decisions and information about invoices over £25k. CCGs as non-central government authorities are not required to proactively make copies of contracts available to the general public. Central Government has a requirement to publish contracts along with Award Notices for over £10k but no such requirement exists for sub-central authorities such as CCGs.	Closed
3-July-18 item 11.3	02	<u>Records Management Policy and Freedom of Information Policy</u> Fol policy to in section re Information provided by other Organisations to clarify this relates to information held by the CCG	Sarah Truelove	Aug-18	Policy has been amended to clarify reference to information held by the CCG provided by other organisations	Closed