

BNSSG CCG Governing Body Meeting

Date: Tuesday 3rd December 2019

Time: 1.30pm

Location: Clevedon Hall, Elton Road, Clevedon, North Somerset, BS21 7RQ

Agenda Number :	9.2
Title:	Emergency Preparedness Resilience & Response (EPRR) Policy
Purpose: For Information	
Key Points for Discussion:	
<p>As a Category 2 responder under the Civil Contingencies Act, 2004, BNSSG CCG is required to have plans, processes, a governance structure and resources in place to respond to and lead an incident and/or support NHS England Improvement as a Category 1 responder.</p> <p>The policy identifies the reporting structure and roles identified to meet assurance guidelines within NHS England Core Standards and NHS England Improvement EPRR Framework, 2015.</p>	
Recommendations:	To approve
Previously Considered By and feedback :	BNSSG CCG Corporate Policy Group
Management of Declared Interest:	Through declarations of interest made and recorded on the Register of Interest and made in meetings and through subsequent actions required.
Risk and Assurance:	<p>Risks are reviewed and mitigation considered and updated on a quarterly basis through assessment of</p> <ul style="list-style-type: none"> • National Risk Register • Local Resilience Forum (LRF) Community Risk Register • Local Health Resilience Partnership (LHRP) Risk Register
Financial / Resource Implications:	There is a budget code appointed to Emergency Preparedness Resilience & Response should additional monies / resources be required. This budget code has no funding allocated but allows monies to be audited and reclaimed, as appropriate.
Legal, Policy and Regulatory Requirements:	As a Category 2 responder under the Civil Contingencies Act, 2004, and as a Clinical Commissioning Group we have a duty to ensure we have Incident Response processes in place to deal with any emergency and so do our commissioned provider organisations.

	<ul style="list-style-type: none"> • Health & Social Care Act, 2006, • Emergency Preparedness Resilience & Response Framework, 2015 • NHS Constitution
How does this reduce Health Inequalities:	Incident Response and Business Continuity Plans form part of EPRR response enabling Directorates to identify and prioritise critical and first priority services; this may impact certain groups in the short term only until business as usual is re-instated. Following an event, a formal debrief will follow where any potential inequalities will be highlighted and resolved as part of the recovery phase.
How does this impact on Equality & diversity	An assessment has not been completed as there will be no equality issues during an incident response phase. Throughout any incident response the impacts to patients will be discussed as part of any decision making process. If identified a review of patient harm will follow as per serious incident review.
Patient and Public Involvement:	The Policy is an organisation response and the public will be communicated with as part of the response should that need arise. BNSSG CCG Communications Team are aware of the need to support in responding to any incident.
Communications and Engagement:	BNSSG CCG Communications Team are key in incident response and are a part of the Incident Response Team. BNSSG CCG Communications Team will liaise with NHS England Improvement and commissioned provider organisations to inform staff, patients and the public.
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Civil Contingencies Act	The Civil Contingencies Act, and accompanying non-legislative measures, delivers a single framework for civil protection in the UK. The Act is split into 2 substantive parts: local arrangements for civil protection (Part 1) and emergency powers (Part 2).
Emergency Preparedness Resilience & Response	<p>Preparedness is: the extent to which emergency planning enables effective and efficient prevention, reduction, control, mitigation of, and response to emergencies.</p> <p>Resilience is: the ability of services, area or infrastructure to detect, prevent and, if necessary, withstand, handle and recover from disruptive challenges.</p> <p>Response is: decisions and actions taken in accordance with the strategic, tactical and operational objectives of each organisation.</p>

Local Resilience Forum	A 'Local Resilience Forum' (LRF) is a forum formed in a police area of the United Kingdom by key emergency responders and specific supporting agencies. It is a requirement of the Civil Contingencies Act 2004.
Local Health Resilience Partnership	Local Health Resilience Partnerships (LHRPs) deliver national EPRR strategy in the context of local risks. They bring together the health sector organisations involved in EPRR at the Local Resilience Forum (LRF) level. Building on existing arrangements for health representation at LRFs, the LHRP will be a forum for coordination, joint working and planning for emergency preparedness and response by all relevant health bodies. The LHRPs' footprint will map to the LRFs. It will offer a coordinated point of contact with the LRF and reflect a national consistent approach to support effective planning of health emergency response.
Category 1 Responder	A body which is required to prepare for emergencies in line with its responsibilities under the Act, which includes assessing local risks, implementing emergency plans and co-operating with other local responders to enhance co-ordination and efficiency.
Category 2 Responder	A body which is required to prepare for emergencies in line with its responsibilities under the Act, which includes assessing local risks, implementing emergency plans and supports Category 1 responders

Appendices

EPRR Policy