

BNSSG Commissioning Executive Committee

Minutes of the meeting held on 11th June 2020 at 9.30am, CCG Conference Room, South Plaza, Bristol.

Minutes

Present			
Kirsty	Alexander	Clinical Lead for Children's and Maternity, BNCCG CCG	KA
Alison	Bolam (CHAIR)	Clinical Commissioning Area Lead for Bristol, BNSSG CCG	AB
Colin	Bradbury	Area Director for North Somerset, BNSSG CCG	CB
Peter	Brindle	Medical Director, Clinical Effectiveness, BNSSG CCG	PB
Deborah	El Sayed	Director of Transformation, BNSSG CCG	DES
Jon	Evans	Clinical Commissioning Area Lead for South Gloucestershire, BNSSG CCG	JE
Kevin	Haggerty	Clinical Commissioning Area Lead for North Somerset, BNSSG CCG	KH
Geeta	Iyer	Clinical Corporate Lead for Primary Care Provider Development, BNSSG CCG	GI
Michael	Jenkins	Clinical Care Pathway Lead for Integrated Care, BNSSG CCG	MJe
Martin	Jones	Medical Director, Commissioning and Primary Care, BNSSG CCG	MJ
Lisa	Manson	Director of Commissioning, BNSSG CCG	LM
Shaba	Nabi	Clinical Lead, Prescribing	SN
David	Peel	Clinical Corporate Lead for Planned Care, BNSSG CCG	DP
Rosi	Shepherd	Director of Nursing & Quality, BNSSG CCG	RS
David	Soodeen	Clinical Care Pathway Lead for Mental Health, BNSSG CCG	DS
Sarah	Truelove	Director of Finance, BNSSG CCG	ST
Alison	Wint	Clinical Care Pathway Lead for Specialised Care, BNSSG CCG	AJW
Lesley	Ward	Clinical Care Pathway Lead for Unplanned Care, BNSSG CCG	LW
Apologies			
Andrew	Appleton	Corporate Clinical Lead for Digital, BNSSG CCG	AA
Sara	Blackmore	Director of Public Health, South Gloucestershire Council	SB
Anne	Clarke	Director for Adult Social Services, South Gloucestershire Council	AC
Jon	Hayes	Clinical Chair, BNSSG CCG	JH

David	Jarrett	Area Director for South Gloucestershire, BNSSG CCG	DJ
Julia	Ross	Chief Executive, BNSSG CCG	JR
Sheila	Smith	Director, People and Communities, North Somerset Council	SS
In attendance			
James	Dunn	Healthier Together Programme Manager	JD
Jacqueline	Holden	Executive PA to Director of Commissioning (Note taker), BNSSG CCG	JHo

	Item	Action
1	Welcome and Apologies	
2	Declarations of Interest No DOI arose nor conflicts of interest declared.	
3	Minutes of the meeting of 11th June 2020 It was agreed the minutes of the previous meeting were a correct record.	
4	Actions arising from previous meetings: In light of time constraints, it was decided to review the action log at the July meeting.	
5	<p>Strategic Agreements for re-opening Outpatients</p> <p>David Peel (DP) presented the item, which was with Commissioning Executive for information and discussion. DP gave an overview of the draft set of Strategic Agreements for re-opening Outpatients seen by the system as an opportunity to set out the vision for the future of outpatient care in BNSSG by exploring and redefining the existing transactional culture to one of shared working around patients.</p> <p>James Dunn (JD) advised the strategic agreements and proposed implementation plan had been reviewed at a number of the system groups receiving positive reviews and support from the Primary Care Cell, Clinical Cabinet and Silver Command. JD identified the main concerns raised were around challenge in identifying the capacity and headspace to carry out the transformation work alongside standing up services and responding to the future challenges of COVID-19 peaks, recognising the timeframes might be challenging.</p> <p>Shaba Nabi supported the overall direction of travel whilst noting concerns mainly around the capturing of the extra work moving around the system downstream, the wording around shared knowledge and responsibility and additional workload implications for primary care, and recommended the patient activation should</p>	

	Item	Action
	<p>explicitly state patient access to records. DP recognised the concerns raised and stressed explicitly that the paper was not about commissioning outpatients from primary care rather it was about discussion. DP noted that moving forward some of the pathways would test the principles of the agreements hence the measurement and evaluation of these would be important.</p> <p>Jon Evans (JE) raised queries around the extent of engagement with the clinical leadership across the trusts and the transformation of the digital agenda. DP confirmed the CEOs had given delegated authority to their representative sitting on the committee and had been through Clinical Cabinet and would return to Clinical Cabinet. The work with the Digital Agenda was on ongoing piece of work.</p> <p>David Soodeen (DS) requested fuller engagement with PCN Directors and Locality Provider Leads and concerning Advice and Guidance stressed the importance of these being fully integrated. DP advised that the paper had been discussed at the Localities and would be returning recognising engagement with PCN leads had not yet taken place. There was an awareness of the issues around Advice and Guidance with work was underway to improve this to produce a much more flexible system.</p> <p>DP thanked the Committee for the feedback advising the concerns raised and feedback would be fed back into the plan as its development moved forward.</p> <p>Commissioning Executive Committee accepted the report.</p>	
6	<p>MH Support Teams in Schools</p> <p>Deborah El Sayed (DES) updated the meeting on the item and confirmed that having had informal confirmation from NHSE that the CCG had received funding for three areas out of only 10 across the whole country, formal written notification had been delayed due to the COVID-19 response.</p> <p>Commissioning Executive accepted the update</p>	
7	<p>NBT Streaming Pilot</p> <p>Lesley Ward (LW) updated the meeting on the item and confirmed the NBT Streaming Pilot remained stood down with the NBT focus moved to 111 First. LW advised she was reviewing this services to ascertain how it fitted in with Improved Access and if it aligned with the MH team to ensure there is was a MH line in the CAS.</p> <p>Commissioning Executive accepted the update</p>	
8	<p>Weston Outbreak</p>	

	Item	Action
	<p>Colin Bradbury (CB) presented the item and updated the meeting on the COVID-19 outbreak at Weston General Hospital. CB informed the meeting that UHBW had commenced repatriations on 10th June from those surrounding Trusts that had received diverted patients. This would be progressed over the next week with the intention of repatriating all non-COVID-19 patients not being discharged back to the community. CB advised it was planned that the A&E re-open by the end of the following week and the overall re-opening plan had been received and supported by the Clinical Cabinet on 10th June.</p> <p>Commissioning Executive accepted the report.</p>	
9	<p>Finance and Contract Cell update report</p> <p>Lisa Manson (LM) advised the report had been provided for information to allow the Commissioning Executive to understand the current contractual arrangements in place for Mental Health & LD, Community, Acute and Non-Acute due to the normal reporting being paused due to the COVID-19 response.</p> <p>Commissioning Executive accepted the report.</p>	
10	<p>Urgent Care Activity and Performance update report</p> <p>Lisa Manson (LM) advised the report was for information purposes. LM noted that the nature of the Weston outbreak had given real insight into some of the potential challenges in urgent care going forward and ways of doing things very differently. LM highlighted the recent occurrence of ambulances queuing outside the BRI and Brunel and the resulting insight in winter planning and mitigations going forward.</p> <p>Commissioning Executive accepted the report.</p>	
11	<p>Corporate Risk Register and Governing Body Assurance Framework</p> <p>Sarah Truelove (ST) advised of the work progressing on refreshing the Governing Body Assurance Framework noting this work had commenced at the recent Governing Body Seminar and once completed would come to Commissioning Executive. No questions were raised on the CRR or GBAF.</p> <p>Commissioning Executive accepted the report.</p>	
12	<p>Any Other Business</p> <p>No AOB was raised</p>	
	<p>Committee Effectiveness:</p> <p>Apologies were noted concerning the issuing of late papers.</p>	
	<p>Date of next meeting:</p> <p>Thursday, 13th August 2020 at 9.30 – 12:00pm</p>	

Lisa Manson
Director of Commissioning
NHS Bristol, North Somerset and South Gloucestershire CCG

