

BNSSG CCG Governing Body: Action Log (Open Session)

Jul-20

Meeting Date & Item No.	Ref. (item no. and action no.)	Action Point	Owner	Timescale	Action Comments	Status
05-Nov-19	6.4	<p><u>Supporting Transgender People - Guidance</u> Some wording around pathways for transgender people to be developed for inclusion in the toolkit</p>	Deborah El-Sayed	Aug-20	<p>Michelle Smith continues to work with the toolkit team to develop some wording.</p> <p>Following contact from members of the public regarding the toolkit, the CCG will undertake an Equality Impact Assessment on the guidance and present this to the Governing Body once completed.</p> <p>The EIA is progressing and the team are currently undertaking engagement with members of the public and clinicians. An update will be provided in April.</p> <p>Engagement with the public has currently been suspended due to covid-19. The developing EIA would be presented to the Governing Body in closed session next month to review progress. The EIA would be presented in open session once completed. The timescales of this were to be discussed at the closed session meeting.</p> <p>Dates for engagement were scheduled for July including engagement with clinicians. The expectation was for the EIA to be presented to the August meeting.</p>	Open
03-Mar-20	11.1	<p><u>Questions from members of public</u> LM to provide an update on the closure of local pharmacies</p>	Lisa Manson	<p>Jul-20</p> <p>Sep-20</p>	<p>LM to review the reasoning for the specific pharmacy closure noted by Mr Blestowe and to respond. The pharmacy was currently open and it was unknown whether this was due to Covid-19 contingency planning.</p> <p>Further information on NHS England arrangements for the opening and closure of community pharmacies would be provided later in the year.</p>	Open

02-Jun-20	7.3	<u>Customer Services Quarter 4 Report</u> Consideration to be given on how feedback to the customer services team was shared with the insights team and how this could be included within the quarter 1 report.	Sarah Truelove	Jul-20	Customer Services Manager has met with the Head of Insights and Engagement to ensure feedback would be incorporated in the quarter 1 report. The action was closed.	Closed
02-Jun-20	8.1	<u>BNSSG Quality and Performance Report</u> LM to update why there were large numbers of Vita Health patients logged as needing 1:1 appointments which when reassessed didn't need this level of support	Lisa Manson	Jul-20	The information requested had been included as part of the quality and performance report. The action was closed.	Closed
02-Jun-20	8.1.1	<u>BNSSG Quality and Performance Report</u> Covid-19 related deaths of those with learning disabilities to be updated for May in the next report and a verbal update on the June deaths to be provided.	Rosi Shepherd	Jul-20	The information requested had been included as part of the quality and performance report. The action was closed.	Closed
07-Jul-20	6.1	<u>Recovery Planning and Non-Covid-19 Activity Planning</u> Paper specific to covid-19 health inequalities to be presented to the Governing Body	Peter Brindle	Aug-20	An item on the impact of covid-19 on Health Inequalities has been added to the August agenda and paper has been received. Recommend action closed.	Closed
07-Jul-20	6.1.1	<u>Recovery Planning and Non-Covid-19 Activity Planning</u> Paper specific to the covid-19 communications cell to be presented to the Governing Body	Deborah El-Sayed	Sep-20	Communications section has been included within the recovery paper. A more detailed paper to be presented at the September meeting.	Open
07-Jul-20	7.1	<u>Looked After Children Peer Review</u> Update with the initial action plan to be presented to the next Governing Body meeting	Rosi Shepherd	Aug-20	Workshop agreed that all partners to submit their individual action plan by 31 st July 2020. Individual action plan and collective action plan to be collated into one overarching Action Plan that will be discussed on 13 th August 2020 when it will be finalised. Andrea O'Connell to present an update on progress to Board in August 2020. Recommend action closed.	Closed
07-Jul-20	7.1.1	<u>Looked After Children Peer Review</u> Update with the system action plan to be presented to the Governing Body once developed.	Rosi Shepherd	Sep-20	Action Plan can come back to GB in September 2020 once it has been signed off by all partners.	Open

07-Jul-20	8.1	<u>BNSSG Quality and Performance Report</u> LM to investigate why there were more day cases but fewer day case admissions recorded in the report	Lisa Manson	Aug-20	For the month 1 report two activity summaries were included; the full year at month 12 2019/20 and the position for month 1 2020/21. For the full year 2019/20, there were more day cases compared to 2019/20 plan and the full year 2018/19. At month 1 2020/21, there were fewer day cases compared to M1 2019/20. The elective admissions for the full year 2019/20 were compared to the 2019/20 plan and the 2018/19 actuals. The month 1 activity for 2020/21 was compared against the month 1 activity 2019/20 but comparisons to the plan were not included as no 2020/21 plans are available. Recommend action closed.	Closed
07-Jul-20	8.1.1	<u>BNSSG Quality and Performance Report</u> The number of deaths for people with Learning Disabilities per month to be included within the quality report. It was also agreed to add the age ranges of the deaths.	Rosi Shepherd	Aug-20	The number of deaths for people with learning disabilities per month is included within the quality report. Age ranges of the deaths are included in the same table. However all recent deaths have been due to COVID, so the information will be clearer where there are deaths that are not due to COVID. Recommend action closed.	Closed
07-Jul-20	9.3	<u>Corporate Risk Register and Governing Body Assurance Framework</u> Corporate Risk Register to be sent via email when on the GB agenda.	Sarah Carr	Aug-20	The Corporate Risk Register will be emailed to the Governing Body members when presented at the meeting. Recommend action closed.	Closed