

BNSSG CCG Governing Body: Action Log (Open Session)

Jan-19

Meeting Date & Item No.	Ref.	Action Point	Owner	Timescale	Action Comments	Status
1-May-18 item 04	02	<u>Actions from previous meetings</u> Perinatal Mental Health Review to be presented to the Governing Body	Deborah El-Sayed	Feb-19	Included in the Mental Health Strategy item presented at the February meeting Recommend Closed	closed
4-sep-18 item 6.1	01.2	<u>STP Bi Monthly Report</u> AMor noted a report on recruitment and retention would be coming to the November Governing Body meeting.	Anne Morris	Feb-19	Workforce data has been added to the quality report. Recommend closed.	closed
2-Oct-18 item 9.1	01	<u>GBAF and CRR</u> all executives to consider the inclusion of Brexit as a risk on relevant corporate documents	All Executives	Jan-19	Added to the Corporate Risk register Recommend closed	closed
6-Nov-18 item 7.1	01	<u>Looked after children</u> Further assurances and updates to the action log to be presented at the February Governing Body meeting. To include the trajectory of improvement rates.	Anne Morris	Feb-19	In progress. Quarter 2 report to January meeting. Trajectories will be addressed next quarter report in March, proposed timescale changed to March 2019	open
6-Nov-18 item 7.2	01	<u>Patient Experience Report</u> MJ to raise the cannula issue as part of the primary/secondday care interface work	Martin Jones	Feb-19	In progress Interface meeting not yet taken place	open
4-Dec-18 item 6.1	01	<u>CHC Programme Board ToR</u> Amendments to be made as per Governing Body comments	Cecily Cook	Feb-19	Included in the Governing Body papers for February meeting	closed
4-Dec-18 item 6.1	02	<u>CHC Programme Board ToR</u> Terms of Reference to be presented to the Governing Body in February following review at the Quality Committee in January	Cecily Cook	Feb-19	Included in the Governing Body papers for February meeting	closed
4-Dec-18 item 7.1	01	<u>Quality Strategy</u> Considerations from the Governing Body to be incorporated into both the quality strategy and the cover paper to the strategy	Cecily Cook	Feb-19	Strategy in development, to be presented to the March Governing Body meeting, proposed timescale changed to March 2019	open

4-Dec-18 item 8.1	01	<u>Performance and Quality Report</u> Pressure injuries review at Weston to be reported at the January meeting	Cecily Cook	Feb-19	Analysis currently being undertaken. Update to February meeting	open
4-Dec-18 item 8.1	03	<u>Performance and Quality Report</u> Deep dive into the ambulance service to be included as an agenda item in February as part of performance and quality reporting	Lisa Manson/Director of Quality/Deborah El-Sayed	Feb-19	In progress	open
4-Dec-18 item 9.1	01	<u>New Model Constitution</u> Constitution to be amended as per NHS England guidance and to include future joint working arrangements. To be presented in February for approval to consult the membership	Sarah Truelove	Feb-19	SFIs are now included within the constitution, these will be reviewed at the AGR committee in February and presented to the GB to approve consultation with membership at the March meeting, proposed timescale changed to March 2019	open
8-Jan-19 Item 8.1	01	<u>Quality and Performance report</u> DJ to review other CCG referral management systems to identify some areas of best practice	Dave Jarrett	Feb-19		open
8-Jan-19 Item 8.1	02	<u>Quality and Performance report</u> Harm assessment following the Bristol Haematology and Oncology Unit fire to be presented to the Governing Body	Janet Baptiste-Grant	Feb-19		open
8-Jan-19 Item 8.1	03	<u>Quality and Performance report</u> Further assurance regarding sepsis compliance at NBT to be presented to the Governing Body through next months quality report	Janet Baptiste-Grant	Feb-19		open
8-Jan-19 Item 8.2	01	<u>Finance report</u> ST to provide an explanation of the CAMHS underspend	Sarah Truelove	Feb-19		open
8-Jan-19 Item 9.4	01	<u>Equality Strategy</u> Update on the equality delivery system (EDS2) to be presented to the Governing Body in March 2019	Deborah El-Sayed	Mar-19		open
8-Jan-19 Item 9.5	01	<u>Corporate Risk Register</u> Risks relating to EPRR to be included on the register and discussed at the next meeting	Lisa Manson	Feb-19	Risks included on the risk register, recommend closed	closed
8-Jan-19 Item 12	01	<u>Any other business</u> Seminar session on the long term plan to be arranged	Sarah Carr	2019		open