

# BNSSG CCG Governing Body Meeting

**Date:** Tuesday 5<sup>th</sup> March 2019

**Time:** 1.30pm

**Location:** The Vassall Centre, Gill Avenue, Downend, Bristol, BS16 2QQ

## Agenda

			<b>Sponsor</b>
<b>1</b>	13:30	<b>Apologies</b>	Chair
<b>2</b>	13:35	<b>Declarations of Interest</b> To consider declarations of interests and any conflicts of interest arising from this agenda	Chair
<b>3</b>	13:40	<b>Minutes of 5<sup>th</sup> February 2019 Governing Body Meeting</b>	Chair
<b>4</b>	13:45	<b>Actions arising from previous meetings</b>	Chair
<b>5</b>	13:50	<b>Chief Executive's Report (verbal)</b> <i>including Healthier Together report</i>	Julia Ross
<b>6</b>		<b>Strategic Issues</b>	
6.1	14:00	Primary Care Commissioning Report <i>To provide a quarterly update on Primary Care Commissioning activities</i>	Martin Jones
<b>7</b>		<b>Quality and Patient Experience</b>	
7.1	14:35	Safeguarding Annual Report <i>To approve the Safeguarding Annual Report for publication on the CCG website</i>	Janet Baptiste-Grant
7.2		Item deferred	
7.3	14:55	Special Educational Needs and Disability (SEND) report <i>To provide an update on progress against the action plan</i>	Deborah El-Sayed/Lisa Manson
7.4	15:10	Patient Experience Quarterly report <i>To note the contents of the report</i>	Janet Baptiste-Grant
	<b>15:30</b>	<b>Refreshment Break</b>	
<b>8</b>		<b>Finance and Performance</b>	

			<b>Sponsor</b>
8.1	15:45	Ambulance Service Performance Deep Dive <i>To provide a briefing on performance and actions to mitigate issues</i>	Lisa Manson Janet Baptiste-Grant
8.2	16:00	BNSSG Quality and Performance Report <i>To note the CCG performance, commentary and feedback</i>	Lisa Manson Janet Baptiste-Grant
8.3	16:20	Finance Report <i>To update on the financial position as at Month 10</i>	Sarah Truelove
<b>9</b>		<b>Governance and Assurance</b>	
9.1	16:30	Receipt of Petition <i>To report on the receipt of a petition</i>	Jon Hayes
9.2	16:35	Equality Delivery System <i>To provide an update on progress</i>	Deborah El-Sayed
9.3	16:50	Draft CCG Constitution <i>To review the draft constitution and recommend it to the CCG membership for approval</i>	Sarah Truelove
9.4	17:00	Draft CCG Standing Financial Instructions <i>To review the draft Standing Financial Instructions and recommend them to the CCG membership for approval as part of the Constitution</i>	Sarah Truelove
9.5	17:10	Procurement Policy <i>To approve the policy</i>	Lisa Manson
<b>10</b>	17:20	<b>Minutes of Committees</b>	
10.1		Minutes of Audit, Governance and Risk Committee December 2018	
10.2		Minutes of Quality Committee January 2019	Alison Moon
10.3		Minutes of Commissioning Executive January 2019	Jon Hayes
10.4		Minutes of Strategic Finance Committee January 2019	John Rushforth
10.5		Minutes of the Primary Care Commissioning Committee January 2019	Alison Moon
10.6		Minutes of Patient and Public Involvement Forum November 2018	Sarah Talbot Williams
<b>11</b>	17:30	<b>Questions from Members of the Public</b>	
<b>12</b>	17:45	Any Other Business	
		<b>Date of Next Meeting</b> Tuesday 2nd April 2019, 13.30pm, the Vassall Centre Downend, Bristol	

