

## BNSSG CCG Governing Body: Action Log (Open Session)

Jun-20

Meeting Date & Item No.	Ref. (item no. and action no.)	Action Point	Owner	Timescale	Action Comments	Status
05-Nov-19	6.2	<u>Mental Health Review</u> Update to be provided to the Governing Body in January 2020	Lisa Manson	Jun-20	Further papers would be presented to the Commissioning Executive Committee in June and presented to the closed session of the Governing Body in July. The action was closed.	closed
05-Nov-19	6.4	<u>Supporting Transgender People - Guidance</u> Some wording around pathways for transgender people to be developed for inclusion in the toolkit	Deborah El-Sayed	Aug-20	<p>Michelle Smith continues to work with the toolkit team to develop some wording.</p> <p>Following contact from members of the public regarding the toolkit, the CCG will undertake an Equality Impact Assessment on the guidance and present this to the Governing Body once completed.</p> <p>The EIA is progressing and the team are currently undertaking engagement with members of the public and clinicians. An update will be provided in April.</p> <p>Engagement with the public has currently been suspended due to covid-19. The developing EIA would be presented to the Governing Body in closed session next month to review progress. The EIA would be presented in open session once completed. The timescales of this were to be discussed at the closed session meeting.</p> <p>Dates for engagement were scheduled for July including engagement with clinicians. The expectation was for the EIA to be presented to the August meeting.</p>	open

07-Jan-20	6.3.2	<u>BNSSG SEND Update</u> Patient experience reporting to be presented to the Governing Body, particularly around SEND and the whole patient experience	Deborah El-Sayed	Jun-20	OFSTED and SEND inspections are on hold during the pandemic and it is unknown when the reviews will take place. The CCG can continue undertake co-production and public engagement during lockdown and into recovery.  The plan for co-production is included in the SEND paper for June GB and that the more detailed co-production work is shared as a specific agenda item for July or August. The action was closed.	closed
07-Jan-20	6.3.3	<u>BNSSG SEND Update</u> Report on how the CCG was co-producing patient experience reporting to be presented to the Governing Body	Deborah El-Sayed	Jun-20	OFSTED and SEND inspections are on hold during the pandemic and it is unknown when the reviews will take place. The CCG can continue undertake co-production and public engagement during lockdown and into recovery.  The plan for co-production is included in the SEND paper for June GB and that the more detailed co-production work is shared as a specific agenda item for July or August. The action was closed.	closed
03-Mar-20	11.1	<u>Questions from members of public</u> LM to provide an update on the closure of local pharmacies	Lisa Manson	Jul-20  <b>Sep-20</b>	LM to review the reasoning for the specific pharmacy closure noted by Mr Blestowe and to respond.  Further information on NHS England arrangements for the opening and closure of community pharmacies would be provided later in the year.	open
07-Apr-20	8.1	<u>BNSSG Quality and Performance Report</u> Long waiters for paediatric ophthalmology to be reviewed and an update provided at the next meeting	Lisa Manson	May-20	This has been reflected in the Month 12 performance report. The action was closed.	closed
07-Apr-20	9.1	<u>Data Security and Protection Toolkit</u> Communications to be provided to the public regarding the increased number of cyber attacks claiming to be about covid-19	Deborah El-Sayed	May-20	It was confirmed that communication had been released via twitter. It was confirmed that alongside social media, the message had been added to the website. The action was closed.	closed
5-May-20	6.1	<u>Covid-19 update</u> Covid-19 governance arrangements structure diagram to be circulated to the Governing Body once developed	Sarah Truelove	Jun-20	Has been circulated to the Governing Body members. The action was closed.	closed

5-May-20	6.2.2	<u>Recovery planning and Non-Covid-19 Activity Planning</u> Held referrals to be reviewed through the primary care cell	Martin Jones	Jun-20	The position on held referrals has been discussed at the primary care cell and the final position would be reviewed through the Clinical Cabinet. The action was closed.	closed
02-Jun-20	7.2	<u>Citizens Insights - Covid-19</u> Governing Body members to be included on the distribution list for the fortnightly insights newsletter.	Deborah El-Sayed	Jul-20	Governing Body members included. Recommend action closed.	closed
02-Jun-20	7.3	<u>Customer Services Quarter 4 Report</u> Consideration to be given on how feedback to the customer services team was shared with the insights team and how this could be included within the quarter 1 report.	Sarah Truelove	Jul-20		open
02-Jun-20	8.1	<u>BNSSG Quality and Performance Report</u> LM to update why there were large numbers of Vita Health patients logged as needing 1:1 appointments which when reassessed didn't need this level of support	Lisa Manson	Jul-20		open
02-Jun-20	8.1.1	<u>BNSSG Quality and Performance Report</u> Covid-19 related deaths of those with learning disabilities to be updated for May in the next report and a verbal update on the June deaths to be provided.	Rosi Shepherd	Jul-20		open
02-Jun-20	8.1.2	<u>BNSSG Quality and Performance Report</u> Executive summary for the quality part of the report to be included in the next report	Rosi Shepherd	Jul-20	Executive summary for quality has been included in the report and the cover paper. Recommend action closed.	closed