

Strategic Finance Committee Minutes of the meeting held on Tuesday 26<sup>th</sup> March 2019,  
13:00-16:00, Executive Boardroom, South Plaza

## Minutes

Present		
John Rushforth	Strategic Finance Committee <b>Chair</b>	JRu
Sarah Truelove	Deputy Chief Executive/Chief Finance Officer	ST
Lisa Manson	Director of Commissioning	LM
Jonathan Hayes	Clinical Chair	JH
Paul Edwards	Interim Deputy Director of Commissioning	PE
Helena Fuller	Deputy Director of Commissioning	HF
Robert Moors	Deputy Chief Finance Officer	RM
Apologies		
Julia Ross	Chief Executive Officer	JRo
Steve Rea	Associate Director of Programme Delivery	SR
In attendance		
Cintia Faria	Programme Delivery Manager	CF
Presenters		
Glyn Howells	Interim Director of Operational Finance	GH
Emma Moody	Head of Contracts Mental Health and Learning Disabilities	EM
Cintia Faria	Programme Delivery Manager	CF

	Item	Action
02	<b>Declarations of Interest</b> JH declared an interest around item 6.4 ST declared an interest around item 6.1	
03	<ul style="list-style-type: none"> <li><b>Minutes from previous meetings</b> The minutes were confirmed to be an accurate representation of the previous meeting.</li> <li><b>Action Log and Matters Arising</b> The action log was updated accordingly.</li> </ul>	
04	<b>CCG Month 11 Financial Report</b> - <b>Plan and progress update to work towards single budget</b> <b>A presentation was circulated to the Committee prior the meeting. ST highlighted year end is approaching and the highlighted concerns are around acute spends ST continued to advise there were contract discussions taking place with NBT to agree the AQN, so this may be closed down later today.</b> ST continued to advise the underlying issues have been closed off with non-recurrent spend, but these funds are slowly depleting so this presents a challenge for the next financial year.	
05	<b>System Finance Recovery Plan</b>	

	<b>Item</b>	<b>Action</b>
	<p>A report was circulated to the committee prior to the meeting. CF highlighted the following progress on 19/20 plans:</p> <p>A half day review session with Planned Care has taken place to review the proposed plans and understand next steps for the team. The group reviewed a detailed summary of benchmarking information across Referrals, Outpatients and Elective activity.</p> <p>Following this, there has been progress updates on some of the proposals and a brief update was provided as appropriate.</p> <p>There has been further data analysis and modelling concluded with more accurate prediction on the activity's impact for all the projects that will have an impact on acute providers, and this was shared with the providers as appropriate.</p> <p>JRu asked if there are any overall comparative benchmarking figures to work on and ST advised that Steve Rea is pulling this work together.</p> <p>CF continued to reassure the committee that the PMO has been reviewing the plans submitted by all 9 CCGs across the South West region, in case there are further opportunities for BNSSG to explore.</p> <p>ST also mentioned the 'Bronze Opportunities Pack' review that is taking place in order to consider the options for the system to ensure sustainability.</p> <p>CF also reassured the committee that a robust communication message was being drafted to disseminate to all staff on the need to engage with the turnaround process and understand the financial requirements of the CCG.</p>	
06	<p><b>Procurement Annual Review</b></p> <ul style="list-style-type: none"> <li>- <b>Community Services</b> Closed Item</li> <li>- <b>IAPT Procurement</b> Closed Item</li> <li>- <b>Sexual Violence Therapies</b> Closed Item</li> <li>- <b>Avon Vasectomy</b> Closed Item</li> </ul>	
07	<p><b>Update on contracting for 2019/20 to include commissioning intention</b> Reviewed as part of Item 6.1</p>	
08	<p><b>Approve final budgets for 2019/20</b></p> <p>A paper was circulated to the committee prior to the meeting. ST highlighted the following items:</p> <p>ST presented as a system we have been bringing down the financial challenge over the past 3 years but 18/19 has been a challenging year and that this has dictated the 19/20 plan. The CCG have only achieved its financial target in 2018-19 by use of non-recurrent balance sheet benefits and non-recurrent allocations. This was also evident in the M11 Financial Report. The 2019-20 position across the BNSSG system is currently a £58m</p>	

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	<p>deficit with an expectation that up to £18m of this can be managed/mitigated.</p> <p>JRu asked if the CCG will receive the £25m extra a year given the current distance from our target funding allocation. ST advised that the movement to our target would be under the ‘pace of change’ rules but would not be achieved quickly.</p> <p>ST continued to highlight the gap showed in the presentation was an accurate report as of Tuesday 26<sup>th</sup> March and £18m is what we can do non-recurrently across the whole system, as agreed by system partners.</p> <p>ST further reported figures from NBT, UHB and Weston and advised the blended tariff and saving targets have not yet been agreed so a Chief Exec meeting should be taking place within the week to resolve the issues.</p> <p>DES asked if Primary Care links in? ST answered advised there is an allocation for Primary Care and that this forms part of the total funding available to the CCG.</p> <p>ST tabled a letter, which had been sent from NHSE advising the CCG need to present a plan which is break-even. The CCG are working on how this can be achieved and that it may require some very difficult decisions on reducing services and that this would require support from NHSE/I.</p> <p>JRu asked if AQP activity could be controlled. HF commented that a paper was required to outline various options.</p> <p>JRu asked if the CCG would be Suspending PFI payments? To which ST advised that this had proved difficult before and would require system support.</p> <p>ST asked the committee to agree the budget proposals acknowledging the unidentified savings and the current level of un-mitigated risk JRu confirmed that this should be recommended to the Governing Body and highlighting the level of challenge. ST reported discussions with Devon and Somerset CCG to compare the current plan positions and their level of un-mitigated risk. These were very similar to the current BNSSG position.</p>	
09	<p><b>Transformation Update:</b> Diabetes – Deferred.</p>	
10	<p><b>Review Forward work programme for 19/20</b> ACTION – DES and HF to confirm items for deep dive under Commissioning and Turnaround.</p>	DES & HF
11	<p><b>Review of Key Messages for Governing Body</b> - Formal words from John to be submitted.</p>	
12	<p><b>Any Other Business</b> None.</p>	