

Commissioning Executive

Minutes of the meeting held on 8th November 2018 at 9.00am at South Plaza, Bristol.

Minutes

Present		
Chair Jon Hayes	Clinical Chair, BNSSG CCG	JH
Sarah Truelove	Director of Finance, BNSSG CCG	STr
Lisa Manson	Director of Commissioning, BNSSG CCG	LM
Justine Rawlings	Area Director for Bristol, BNSSG CCG	JRa
Colin Bradbury	Area Director for North Somerset, BNSSG CCG	CB
David Jarrett	Area Director for South Gloucestershire, BNSSG CCG	DJ
Martin Jones	Medical Director, Commissioning and Primary Care, BNSSG CCG	MJo
Peter Brindle	Medical Director, Clinical Effectiveness, BNSSG CCG	PB
Andrew Appleton	Corporate Clinical Lead for Digital, BNSSG CCG	AA
Geeta Iyer	Clinical Corporate Lead for Primary Care Provider Development, BNSSG CCG	GI
Shaba Nabi	Clinical Corporate Lead for Prescribing, BNSSG CCG	SN
Kate Mansfield	Clinical Care Pathway Lead for Children's and Maternity, BNSSG CCG	KM
Jeremy Maynard	Clinical Corporate Lead for Quality, BNSSG CCG	JM
Michael Jenkins	Clinical Care Pathway Lead for Integrated Care, BNSSG CCG	MJe
David Peel	Clinical Corporate Lead for Planned Care, BNSSG CCG	DP
David Soodeen	Clinical Care Pathway Lead for Mental Health, BNSSG CCG	DS

Kate Rush	Clinical Leadership Development, BNSSG CCG	KR
Jon Evans	Clinical Commissioning Area Lead for South Gloucestershire, BNSSG CCG	JE
Kevin Haggerty	Clinical Commissioning Area Lead for North Somerset, BNSSG CCG	KH
Alison Bolam	Clinical Commissioning Area Lead for Bristol, BNSSG CCG	AB
Alison Wint	Clinical Care Pathway Lead for Specialised Care, BNSSG CCG	AW
Deborah El-Sayed	Director of Transformation, BNSSG CCG	DES
Julia Ross	Chief Executive, BNSSG CCG	JRo
Sara Blackmore	Director of Public Health, South Gloucestershire Council	SB
Apologies		
Lesley Ward	Clinical Care Pathway Lead for Unplanned Care, BNSSG CCG	LW
Anne Morris	Director of Nursing and Quality, BNSSG CCG	AM
Shelia Smith	Director, People and Communities, North Somerset Council	SS
Terry Dafter	Director for Adult Social Care, Bristol City Council	TD
Anne Clarke	Director for Adult Social Services, South Gloucestershire Council	AC
In attendance		
Claire Thompson	Deputy Director of Commissioning, Performance and Planning, BNSSG CCG (for items 4,5 and 6)	CT
Inge Shepherd	Senior Contract Manager (Non-Acute), BNSSG CCG (for item 10)	IS
Julie Kell	Head of Performance Integrated Care, BNSSG CCG (for item 6)	JK
Emma Moody	Head of Contracts (Mental Health and Learning Disabilities) BNSSG CCG (for item 7)	EM
Natalie Huggens	Senior Contract Manager – Mental Health & Learning Disabilities, BNSSG CCG (for item 7)	NH
Ian Popperwell	Service Improvement Facilitator – Mental Health and Learning Disabilities, BNSSG CCG (for item 8)	IP



Katie Norton	Healthy Weston Programme Director, BNSSG CCG (for item 13)	KN
Hannah Ryan	PA to Lisa Manson, Director of Commissioning, BNSSG CCG	HR

	Item	Action
01	<p>Apologies</p> <p>Apologies were noted as above.</p>	
02	<p>Declarations of Interest</p> <p>02a. To consider any changes to attendee interests since the last meeting</p> <p>None declared</p> <p>02b. To consider any conflicts of interest arising from this agenda</p> <p>None declared</p>	
03	<p>Minutes of the meeting and matters arising from 11th October 2018</p> <p>The minutes were agreed as a correct record.</p> <p>Action log from 13th September 2018 and Forward Planner</p>	
03.1	Please see attachment 3.2.	
04	<p>Urgent Treatment Centre – Programme Mandate</p> <p>Greg Penlington (GP) was welcomed to the Committee for this item.</p> <p>GP gave the background to the briefing paper, noting that we need to translate the national strategy into what is needed for BNSSG.</p> <p>GP proposed 2 options for the programme mandate:</p> <ul style="list-style-type: none"> • A needs based analysis 	



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	<ul style="list-style-type: none"> • A pilot at South Bristol to work out how we get most from national strategy and investment. <p>The Committee discussed the need for consistent diversion to the right place with all services aligned to make it easier for patients. GP asked the Committee to support the pilot UTC hub by meeting the UTC standards and then running the pilot.</p> <p>The Committee agreed and the pilot will start in December. UTC to return to December meeting.</p>	
05	<p>Urgent Care Update including Winter Planning</p> <p>Claire Thompson (CT) updated the Committee on progress of Urgent Care over the last month. (see UC presentation attached)</p> <p>The final version of the Winter plan will be ready at the end of November, including schemes from all three local authorities. This will be shared ASAP.</p>	CT
06	<p>AQP Contracts</p> <p>Sarah Swift (SS) AND Paul Edwards (PE) were welcomed to the Committee for this item.</p> <p>The AQP contracts were discussed including concerns over the spending in the contracts. Options are to either terminate and go to individual contracts or extend for a year and review strategy going forward.</p> <p>The Committee agreed AQP extension for a further year with review needed.</p>	
07	<p>Mental Health contract extension</p> <p>Emma Moody (EM) was welcomed to the Committee for this item. EM presented the paper as the contracts are ending in Oct 2019.</p> <p>EM highlighted that a new mental health strategy is on its way but until then we need stability therefore proposes a 2 year extension on all contracts, which would allow us time to decide on long term plans.</p>	



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	<p>LM noted that we need a clearer position to understand our full needs.</p> <p>The Committee discussed the need for clarity over effectiveness of the services going forward. EM is working with Clinical effectiveness to explore failures and successes.</p> <p>The 2 year extension was approved by the Committee.</p>	
8	<p>Update on Control Centre Developments for 2019/20</p> <p>Steve Rea (SR) was welcomed to the Committee for this item. SR updated the Committee on the Control centre system final plan for this year.</p> <p>This was discussed by the Committee and noted.</p>	
9	<p>Community Services Procurement Update</p> <p>Kate Rush joined the meeting (KR) to present this item.</p> <p>It was noted that all of the Committee need to complete the Confidentiality statement and declaration of interests form to receive papers regarding this going forward. All to complete for the next meeting in December.</p> <p>Item to return in December.</p>	ALL
10	<p>LLG priorities</p> <p>Colin Bradbury (CB) shared the emerging LLG priorities with the Committee. All agreed happy but need to have sight of these commissioning priorities.</p>	
11	<p>Process for Clinical Policy Development</p> <p>Peter Brindle presented the below papers for information only.</p> <p>11.1. Ethical Framework for Decision Making 11.2 Commissioning Policy Development</p>	ALL

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	<p>11.3 Exceptional Funding Request Policy and Procedure 11.4 Update with formative drafts</p> <p>PB asked that the Committee email any comments directly to Adowa Webber.</p>	
12	<p>Healthy Weston</p> <p>MJ presented the different Healthy Weston models to the Committee and asked if they were appropriate. The Committee discussed these options and their impact on N Somerset.</p> <p>Commissioning Executive are supportive of models 9a, 12a, 27b, and agree to move to 9a now to make Weston safe and will assist this process going forward.</p> <p>The consultation is in 12 weeks on 6th January 2019 – and agreed all models will be discussed so we don't have to reconsult on all again. The Business case will be going to Governing Body in January which is being held in Weston. This will give a more detailed work to give confidence that the model will work.</p>	
13	<p>AOB</p> <p>None</p>	
	<p>Date of next meeting – 13th December 2018</p> <p>9.00 – 1.00 – Conference Room, South Plaza</p>	

Hannah Ryan
PA to Lisa Manson, Director of Commissioning

