

## BNSSG CCG Governing Body: Action Log (Open Session)

Jan-19

Meeting Date & Item No.	Ref.	Action Point	Owner	Timescale	Action Comments	Status
1-May-18 item 04	02	<u>Actions from previous meetings</u> Perinatal Mental Health Review to be presented to the Governing Body	Deborah El-Sayed	Feb-19	The CCG has commissioned an external review of the Perinatal Mental Health Pathway which commenced in June 2018. The review team have collected evidence through a series of interviews and document reviews and are in the process of writing up their report and recommendations. This should be complete by the end of September. A report of the recommendations and actions will be brought back to the Governing Body and a revised timescale has been agreed	open
4-sep-18 item 6.1	01.2	<u>STP Bi Monthly Report</u> AMor noted a report on recruitment and retention would be coming to the November Governing Body meeting.	Anne Morris	Dec-18	Report is to be signed off by Local Workforce Action Board and will be presented to the Dec GB meeting. Request is that the time scale is amended to reflect this.	open
2-Oct-18 item 7.2	02	<u>SCR</u> report on all Safeguarding Boards to come to a future GB meeting	Anne Morris	Jan-19	paper to come to January Governing Body meeting. <b>Item will be included in January Quality and Performance Report</b>	open
2-Oct-18 item 9.1	01	<u>GBAF and CRR</u> all executives to consider the inclusion of Brexit as a risk on relevant corporate documents	All Executives	Jan-19	Included in the Commissioning Directorate Risk Register	open
6-Nov-18 item 7.1	01	<u>Looked after children</u> Further assurances and updates to the action log to be presented at the February Governing Body meeting. To include the trajectory of improvement rates.	Anne Morris	Feb-19	In progress. Quarter 2 report to January meeting. Trajectories will be addressed next quarter report	open
6-Nov-18 item 7.2	01	<u>Patient Experience Report</u> MJ to raise the cannula issue as part of the primary/secondary care interface work	Martin Jones	Dec-18	In progress Interface meeting not yet taken place	open
6-Nov-18 item 8.1	01	<u>Quality and Performance report</u> Action plan to reduce 52 week waiters to be presented to the Governing Body next month as part of the performance report	Lisa Manson	Dec-18	In progress	open
6-Nov-18 item 9.3	01	<u>Equality and Diversity Report</u> Public engagement to take place in December regarding the baseline report and draft objectives	Deborah El-Sayed	Jan-19	In progress	open

6-Nov-18 item 9.3	02	<u>Equality and Diversity Report</u> Equality and Diversity reporting to be included within the performance report	Lisa Manson	Dec-18	In progress	open
4-Dec-18 item 6.1	01	<u>CHC Programme Board ToR</u> Amendments to be made as per Governing Body comments	Cecily Cook	Jan-18	Update to ToR	open
4-Dec-18 item 6.1	02	<u>CHC Programme Board ToR</u> Terms of Reference to be presented to the Governing Body in February following review at the Quality Committee in January	Cecily Cook	Feb-19	In progress	open
4-Dec-18 item 7.1	01	<u>Quality Strategy</u> Considerations from the Governing Body to be incorporated into both the quality strategy and the cover paper to the strategy	Cecily Cook	Feb-19	In progress	open
4-Dec-18 item 8.1	01	<u>Performance and Quality Report</u> Pressure injuries review at Weston to be reported at the January meeting	Cecily Cook	Jan-19	Analysis currently being undertaken. Update to February meeting	open
4-Dec-18 item 8.1	02	<u>Performance and Quality Report</u> Skylark falls to be benchmarked against similar wards and reported to the Governing Body as part of the Quality report	Cecily Cook	Jan-19	Included in Quality & Performance report <b>Recommend Closed</b>	Closed
4-Dec-18 item 8.1	03	<u>Performance and Quality Report</u> Deep dive into the ambulance service to be included as an agenda item in February as part of performance and quality reporting	Lisa Manson/Director of Quality/Deborah El-Sayed	Feb-19	In progress	open
4-Dec-18 item 9.1	01	<u>New Model Constitution</u> Constitution to be amended as per NHS England guidance and to include future joint working arrangements. To be presented in February for approval to consult the membership	Sarah Truelove	Feb-19	In progress	open
4-Dec-18 item 10.4	01	<u>Minutes of the PCCC</u> Quarterly Primary Care report to be presented to the January GB and circulated to the membership	Lisa Manson	Jan-19	Report included as part of the January Governing Body papers <b>Recommend closed</b>	Closed